

COMPANY NUMBER:
05292627 (ENGLAND AND WALES)

CHIPPING NORTON LIDO LIMITED
DIRECTORS' REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH NOVEMBER 2013

THE SOUTHILL PARTNERSHIP LIMITED
CHARTERED ACCOUNTANTS
SOUTHILL
CORNBURY PARK
CHARLBURY
OXFORDSHIRE
OX7 3EW

CHIPPING NORTON LIDO LIMITED

COMPANY INFORMATION

Company Number: 05292627 (England and Wales)
Registered Charity Number
1113869

Directors: P Neale
R Blakeley
C V Jarvis
J Johnson (resigned 26 April 2013)
S P Nelson
A Davies
C Williamson

Secretary: P Neale

Registered Office: 6 Southill
Cornbury Park
Charlbury
Oxfordshire
OX7 3EW

Accountants: The Southill Partnership Limited
Chartered Accountants
Southill
Cornbury Park
Charlbury
Oxfordshire
OX7 3EW

Bankers: HSBC Bank PLC
18 Market Place
Chipping Norton
Oxfordshire
OX7 5NE

CHIPPING NORTON LIDO LIMITED

TRUSTEES' REPORT

FOR THE YEAR ENDED 30TH NOVEMBER 2013

The Trustees, who are also directors of the charity for the purposes of the Companies Acts 2006, present their report and the financial statements for the period ended 30th November 2013. The trustees have adopted the provisions of the statement of recommended practice (SORP) accounting and reporting by charities issued in March 2005 as amended by the Charities Acts 2006.

Objectives and activities

The main objectives of the charitable company are to promote for the benefit of the inhabitants of Chipping Norton and the surrounding villages the provision of a Lido (open air heated swimming pool and recreational area) for their interest and social welfare. The objective of the charitable company is promoting health to the public at large through access to healthy recreation and sports education, and of improving the condition of life of said inhabitants.

Structure, governance and management

- The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.
- The company is established under a Memorandum and Articles of Association which determines the objects and powers of the charitable company. It is also governed by its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £5.
- The directors of the company are also the charity trustees for the purpose of charity law and, under the company's Articles, are known as members of the Management Committee. Under the requirement of the Memorandum and Articles of Association the members of the management committee are elected to serve for a period of three years after which they must offer themselves for re-election at the next Annual General Meeting.
- As a matter of routine, new trustees are given a copy of the Charitable Company Commission's booklet entitled 'The Essential Trustee: What you need to know' as part of an induction pack, which they are advised to read without delay.
- All the trustees who served during the period are as detailed on the information page. Their knowledge is kept up to date by distributing charity newsletter and updates. Regular meetings also take place where matters are brought to the directors' attention.

Performance against aims and objectives

2013 was The Lido's ninth year of independent operation since the pool was handed over by West Oxfordshire District Council in 2004.

Whilst the summer of 2013 was notable as being one of the hottest in recent times, it is worth remembering that the weather in April and May was unseasonably cold. Fortunately, the temperatures recovered in later June and July, making the season overall one of the busiest we have known for several years.

It was noticeable that there was a slight shift in the proportion of adults to children swimming, with a rise in the number of adults using the pool. This is likely to relate to the Wednesday morning adult-only swim session (introduced in 2011) which became very popular with parents who could swim following the school drop-off. Lunchtime sessions were also increasingly popular with parents of school-age children.

CHIPPING NORTON LIDO LIMITED

TRUSTEES' REPORT continued

FOR THE YEAR ENDED 30TH NOVEMBER 2013

We also noticed that the numbers of Over 60s swimmers using the free Wednesday session remained static and did not appear to be affected by the better weather in 2013. Many of these swimmers will take advantage of the session irrespective of the weather, but we also intend to renew our promotional efforts in this area to attract more users.

Data for the year is as follows:

Year	2013	2012	2011	2010
Total swims	16,052	12,546	13,739	13,684
Free toddlers	460	337	313	328
Children	6,230	5,351	5,688	5,765
Concessions	609	519	539	407
Over 60s	362	369	411	456

Initiatives relating to The Lido's wider social objectives continued to be well supported and successful.

- The popular free Over 60s swim on Wednesday mornings was once again funded by an individual donor.
- Following our pilot project in 2012, we rolled out a full programme of water polo sessions during the summer. We also forged links with the water polo club in Banbury and arranged for our junior players to play matches at Wood Green open air pool. At the end of the season we hosted our first water polo tournament for both junior players and adults. The sessions were led by Megan Wood, an existing lifeguard who wished to develop her teaching skills in this new area, and Debbie Massey.
- We introduced synchronised swimming on a weekly basis and these sessions proved very popular as a way of developing fitness and having fun.
- Following its warm reception the previous year, we ran further family kayaking sessions which were well supported.
- We piloted an owner & dog swim after the pool had closed for the season.
- Chipping Norton Explorer Scouts were again involved as volunteers in cleaning the pool at the start of the season.
- Thanks to the efforts of our manager, Liz Cooke, The Lido became an RLSS (Royal Life Saving Society) Approved Training Centre for lifeguard training and qualification. We held our first NPLQ (National Pool Lifeguarding Qualification) course in July 2013 and all six new lifeguards qualified, three of whom have already become members of The Lido pool of staff.

Catering for the needs of teenagers proved more challenging. With funding from Emma's Trust we revived earlier plans for a series of pool evenings aimed at younger teenagers. Despite publicising the sessions intensively via Chipping Norton School, social media and local press, the evenings attracted very low numbers. We will reconsider provision for this age group in 2014.

The café, under the management of Sally Brown, continued to provide a high quality service, which was very well received by customers of all ages. We are pleased to report that Sally will be running the café again in 2014.

CHIPPING NORTON LIDO LIMITED

TRUSTEES' REPORT continued

FOR THE YEAR ENDED 30TH NOVEMBER 2013

Refurbishment

We repaired and replaced a long section of the main drain in the car park which was often blocking up due to its age and shape. This was a very worthwhile project as we had no drain blockages last season despite heavy use.

After failure of the loos in the ladies' changing room, we had to replace the flushing systems early in the season. As well as being of necessity, this action was also well overdue (they weren't working well before) and helped alleviate the drain blocking problem.

We had an Electrical Condition Report made on the entire building (an overdue and necessary action). This led us to have to renew and replace main fuses and trip systems, which in turn led to detection of defects in lights and fittings in both changing rooms and the outside loos, all of which had to be replaced. We believe we finally got to the bottom of all the electrical problems and that maintenance should be much lighter and cheaper this year.

At the end of the season, we announced plans to build a steam room, the only such facility in Chipping Norton, which we anticipate will generate additional income and help attract visitors during cooler months at the start of the season.

Green initiatives

The alternative energy sources – ground source heating and solar panels – continued to help offset the pool's high energy costs. Feed in Tariff income earned by The Lido's solar panels generated £3,197 additional income, an increase of 13% against the previous year as a result of the better weather conditions.

One of the sycamore trees became infected with a fungal root condition and had to be felled. In its place we have planted three new native trees, this time a little further away from the pool to avoid leaves falling into the water. We commemorated the old tree with a Winter Solstice event.

Financial review

Trading figures

Trading income rose to £62,807 from £48,701 the previous year, reflecting the better weather and higher visitor numbers.

Turning to expenditure, overall pool running costs rose to £77,310 (up from £58,682 in 2012). For the most part, the additional costs related directly to the increased number of swimmers, i.e. staffing, cleaning, chemicals and water. The higher gas costs reflect the cold conditions at the start of the season. The steep increase in electricity expenditure was predicted (see last year's report) as the previous year's figure had been unusually low due to a broken meter.

Maintenance and refurbishment expenses were also higher than in the previous year. Both boilers failed within a couple of weeks of opening, one after the other. At the beginning of the season they required a lot of professional maintenance and outlay on parts.

CHIPPING NORTON LIDO LIMITED

TRUSTEES' REPORT continued

FOR THE YEAR ENDED 30TH NOVEMBER 2013

Grants, fundraising and sponsorship

The subsidy per swim required in 2013 rose to 90p, an increase over the previous year (63p) when costs were temporarily lower. This is still a significant improvement over the 2011 figure of £1.72. The subsidy per swim figure represents the difference between the running costs of the pool and the trading income. In other words, for each swimmer The Lido has to raise 90p through fundraising activities.

Chipping Norton Town Council remained the only source of public funding for core costs with a grant of £2,500.

The Auction of Promises, kindly hosted by Jeremy Clarkson, took place in September and raised more than £14,000 after expenses. The trustees wish to record their appreciation of Ken Norman who once again organised and compered the Auction on behalf of the charity. We also thank all the individuals and businesses who supported the Auction with lots.

Fundraising from the general public focused on The Lido Lottery, which raised over £2,500 after costs, and other smaller fundraising events such as the Winter Solstice celebration, the Christmas shopping evening and Chipping Norton Festival. We also received a donation from Martin Jarrett the retiring Mayor who had chosen The Lido as one of his charities during his year in office. Together with the auction, all these activities played a vital role in raising unrestricted income which supports core costs and helps The Lido cover its trading deficit.

A capital appeal was made to local trust funds to support the cost of building a steam room which will provide the pool with an additional source of ongoing trading income. By the year end £1,900 had been raised from trusts for this project.

Gifts in kind were a further, and highly significant, source of support. We especially acknowledge the continued support of:

Bruce Coombes (carpentry)
Cotswold Tool Hire (loan of equipment)
Matt Jackman and Topiarus (tree planting and advice)
Scott Birnie (training and use of Kingham Hill School pool for out-of-season training)
Peter Moran of IT Communications Solutions (IT support)

The trustees wish to thank all members of The Lido staff, whose continued dedication plays a central role in everything The Lido offers the local community. The trustees also wish to record their appreciation of manager Liz Cooke, who has led the team for a third consecutive year, and whose energy and commitment to The Lido and its long-term future have proved invaluable. Her efforts in developing the staff team are especially appreciated.

We also wish to record and acknowledge the contribution made by retiring Treasurer Peter Barbour. It was Peter who arranged a public meeting when the pool was first at risk of closure and the original Keep Our Pool Open campaign was launched. Since then he has played a vital role in both the formation and day-to-day financial management of the charity. We wish him a long and happy retirement from the role.

Finally, the trustees would like to thank all the other local organisations, businesses, individuals and volunteers whose ongoing support helps ensure The Lido remains open.

CHIPPING NORTON LIDO LIMITED

TRUSTEES' REPORT continued

FOR THE YEAR ENDED 30TH NOVEMBER 2013

Plans for designated funds

It is the trustees' intention to continue to raise capital funds in order to refurbish both the pool and buildings which are nearly 45 years old. An additional £5,000 has therefore been allocated this year to designated funds.

The trustees have investigated other sources of income which could contribute towards a more sustainable future for the pool and announced plans to build a steam room which we believe will attract more users, especially during cooler weather at the start of the season. This project is estimated to cost £12,000 and is due for completion by the start of the 2014 season. Some funds will therefore be drawn from our designated funds during the coming financial year to cover this new capital project.

Unrestricted funds reserves policy

The trustees have examined the charitable company's requirements for reserves in the light of the main risks to the organisation, as outlined below. The Lido aims to have operating reserves of sufficient to meet the working capital requirements of operating the pool for six months without the need for fundraising – the trustees currently estimate this to be circa £15,000.

Potential risks

The trustees have examined the major strategic, business and operational risks which the charitable company faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks. Major risks identified include:

- Adverse weather always has a significant impact upon The Lido's ability to generate income from ticket sales putting greater pressure on the trustees to fundraise to cover the trading deficit. Having installed energy efficient and energy generation technology to mitigate the impact of rising fuel bills, the trustees are now looking at ways of increasing trading income, via new activities (such as water polo, etc) and new facilities (ie the steam room).
- Recession and increasing competition in the fundraising arena has impacted to a certain extent upon the ability to raise funds.
- Risk of plant failure during season has been mitigated by a replacement programme as described above.

This report was approved by the board and has been prepared in accordance with the special provisions of the Companies Act 2006 relating to small companies.

On behalf of the board of trustees

.....
C V Jarvis

17 April 2014

ACCOUNTANTS' REPORT
TO THE BOARD OF DIRECTORS (TRUSTEES)
ON THE UNAUDITED FINANCIAL STATEMENTS OF
CHIPPING NORTON LIDO LIMITED

In accordance with the engagement letter dated 27 April 2011, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company which comprise the primary financial statements and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet as at 30th November 2013 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

.....
The Southill Partnership Limited
Chartered Accountants
Southill
Cornbury Park
Charlbury
Oxfordshire
OX7 3EW

17 April 2014

CHIPPING NORTON LIDO LIMITED

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 30TH NOVEMBER 2013

	2013		2012	
	£	£	£	£
	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
Incoming resources				
Donations and capital grants	-	1,900	-	30,115
Donations and income grants	4,941	-	3,626	-
Income in the furtherance of charity objects	62,807	-	48,701	-
Activities for generating funds	21,489	-	22,763	-
Interest received	17	-	31	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources	89,254	1,900	75,121	30,115
Resources expended				
Cost of generating funds	5,281	-	4,286	-
Costs re furtherance of objectives	77,310	13,905	58,682	13,905
Managing and administration	1,917	-	1,020	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended	84,508	13,905	63,988	13,905
Net incoming/(outgoing) resources before transfers	<hr/>	<hr/>	<hr/>	<hr/>
	4,746	(12,005)	11,133	16,210
Transfer to designated funds	5,000	-	-	-
Transfer from restricted funds re depreciation	-	13,905	-	13,905
	<hr/>	<hr/>	<hr/>	<hr/>
Net (outgoing)/incoming resources	(254)	1,900	11,133	30,115
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

COMPANY NUMBER: 05292627 (ENGLAND AND WALES)

CHIPPING NORTON LIDO LIMITED

BALANCE SHEET AS AT 30TH NOVEMBER 2013

	Note	2013	2012
		£	£
Fixed assets			
Tangible assets	2	166,900	180,806
Current assets			
Debtors	3	2,817	2,162
Cash at bank and in hand		27,336	21,345
		<u>30,153</u>	<u>23,507</u>
Creditors			
Amounts due within one year	4	(398)	(400)
Net current assets		<u>29,755</u>	<u>23,107</u>
Total assets less current liabilities and net assets		<u>196,655</u>	<u>203,913</u>
Capital and reserves			
Restricted funds	5	152,180	164,185
Unrestricted funds	6	13,975	14,228
Designated funds	7	30,500	25,500
Shareholders' funds		<u>196,655</u>	<u>203,913</u>

For the year ending 30th November 2013 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to the small companies regime within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the board of directors on 17 April 2014 and signed on its behalf.

.....
C Williamson

The annexed notes form part of these financial statements.

CHIPPING NORTON LIDO LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH NOVEMBER 2013

1. **Accounting policies**

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (Effective April 2008). In preparing the financial statements the charity follows best practice as set out in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005).

Cashflow statement

The company has taken advantage of the exemption in Financial Reporting Standard No.1 from the requirement to produce a cashflow statement on the grounds that it is a small company.

Turnover

All income and expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all income and costs related to the categories as recommended under SORP 2005. Where costs cannot be directly attributed to particular income headings they are allocated to activities on a basis consistent with use of resources.

Depreciation and diminution in value of assets

Tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Energy saving equipment - 25 years

Plant and equipment - 10 years

Taxation

The company is exempt from corporation tax on its charitable activities.

Trustees remuneration and expenses

There were no trustees' remuneration, expenses or other benefits paid during the year.

CHIPPING NORTON LIDO LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 30TH NOVEMBER 2013

2. Tangible fixed assets

	Energy Saving Equipment £	Plant & Equipment £	Total £
Cost:			
At 1 December 2012	140,446	82,870	223,316
	<hr/>	<hr/>	<hr/>
At 30 November 2013	140,446	82,870	223,316
	<hr/>	<hr/>	<hr/>
Depreciation:			
At 1 December 2012	25,141	17,370	42,511
Charge for year	5,618	8,287	13,905
	<hr/>	<hr/>	<hr/>
At 30 November 2013	30,758	25,657	56,416
	<hr/>	<hr/>	<hr/>
Net book value:			
At 30 November 2013	109,688	57,212	166,900
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 30 November 2012	119,161	61,644	180,805
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

3. Debtors

	2013 £	2012 £
Due within one year:		
Other debtors	2,817	2,162
	<hr/>	<hr/>

4. Creditors – amounts falling due within one year

	2013 £	2012 £
Other creditors	398	400
	<hr/>	<hr/>
	398	400
	<hr/> <hr/>	<hr/> <hr/>

CHIPPING NORTON LIDO LIMITED

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 30TH NOVEMBER 2013

5. Restricted funds

	2013
	£
Restricted balance brought forward	164,185
Funds received in the year	1,900
Assets depreciation	(13,905)
	<hr/>
	152,180
	<hr/> <hr/>

Restricted funds represent monies received from fund raising grants and appeals specifically to improve the fabric of the building and facilities at The Lido. As the assets purchased with this money depreciate an amount is transferred from this fund to the unrestricted fund, the fund for the day to day running of the pool.

6. Unrestricted funds

The Lido aims to have operating reserves of sufficient to meet the working capital requirements of operating the pool for a season without specific fundraising. Currently the pool operates at a deficit of an average of approximately £15,000 per annum before fundraising and it is around this value that is retained in unrestricted funds.

	2013
	£
Unrestricted balance brought forward	14,229
Surplus retained from statement of financial activities	(254)
	<hr/>
	13,975
	<hr/> <hr/>

7. Designated funds

It is the trustees' intention to continue to raise capital funds in order to refurbish both the pool and buildings which are nearly 45 years old. An additional £5,000 has therefore been allocated this year to designated funds.

	2013
	£
Designated balance brought forward	25,500
Allocated to designated funds in the year	5,000
	<hr/>
	30,500
	<hr/> <hr/>

CHIPPING NORTON LIDO LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 30TH NOVEMBER 2013

	2013		2012	
	Unrestricted	Restricted	Unrestricted	Restricted
Pool income				
Ticket and other sales	62,807	13,905	48,701	13,905
Total pool income	<u>62,807</u>	<u>13,905</u>	<u>48,701</u>	<u>13,905</u>
Pool running costs				
Chemicals	2,052		1,877	
Cleaning	1,819		971	
Electricity	8,768		5,607	
Equipment rental	576		455	
Gas	4,023		2,849	
Health and safety	82		127	
Insurance	2,833		2,909	
Payroll expenses	39,463		33,899	
Rates	15		-	
Rent	407		768	
Repairs	8,847		2,468	
Staff welfare	159		122	
Goods for resale	1,147		1,417	
Depreciation	-	13,905	-	13,905
Swimming lesson	-		113	
Telephone	621		560	
Training and induction	1,403		554	
Uniforms	725		378	
Water	4,370		3,608	
Website	-		-	
Total pool running costs	<u>77,310</u>	<u>13,905</u>	<u>58,682</u>	<u>13,905</u>
Net expenditure of furtherance of charity fund	<u>(14,503)</u>	<u>0</u>	<u>(9,981)</u>	<u>0</u>
Other incoming resources				
Donations and grant income	4,941	1,900	3,526	30,115
Fund raising activities	21,489		22,763	
Bank interest	17		31	
Total other incoming resources	<u>26,447</u>	<u>1,900</u>	<u>26,320</u>	<u>30,115</u>
Other resources expended				
Transfer to designated funds	5,000	-	-	-
Fund raising costs	5,281	-	4,286	-
Managing and administration costs	1,917	-	1,020	-
Total other resources expended	<u>12,198</u>	<u>-</u>	<u>5,306</u>	<u>13,905</u>
Net incoming resources	<u>(254)</u>	<u>1,900</u>	<u>11,033</u>	<u>30,115</u>

CHIPPING NORTON LIDO LIMITED
REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH NOVEMBER 2013

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